Lincoln Bowling Club – Executive Committee Meeting
Minutes: Monday 22 June 2026, 5.30pm

Present: Luke Clark (President), Bruce Gemmell (Bowls Coordinator), Maurice Phiskie (Facilities Manager), Nicki Moen (Secretary), and Craig Anderson (Vice President).

Apologies: *None*

Minutes of the 18 May 2026 Executive Committee Meeting:

- *No discussion points*

Bruce moved that the minutes be approved. Seconded by Maurice. Carried.

Reports

1. Finance

- May Financial Summary and Bills to Pay report attached.

Nicki moved that the financial reports be accepted. Seconded by Maurice. Carried.

2. Membership

- No new memberships.
- Resignation: Stewart Collins.
- Club communications via LBC Mailer currently gets distributed to 145 members.

It is with sadness that the Executive notes the recent passing of Wal Scott.

The membership report was approved by Craig and seconded by Bruce. Carried.

3. Executive's Reports

No reports supplied this month.

General business

4. Treasurer, bank signatories, and new accounting system

Members of the executive will meet with Dan, currently a non-LBC member, but someone who has offered to help us, and we will talk more with him about migrating our club finances to a digital system such as Zero. Dan is experienced in using Zero and suggests it will suit our club finances well. Bill has advised us that we have a free open-source system which we can also look at with Dan. If either system is suitable, we are interested in asking Dan to help us organise everything.

Meanwhile we are grateful that Jenny is continuing to pay the club's invoices and manage any other financial matters.

The BNZ is introducing a new card for depositing funds with the bank, which has prompted us to update who our bank signatories are.

Nicki moved that the Lincoln Bowling Club's Executive appoints new signatories for the Club's accounts that are with the Bank of New Zealand. These signatories will be Lois Begg, Maurice Phiskie, and Craig

Anderson. Julie McDowell and Nicki Moen will be partial signatories so that they can deposit funds at the bank.

Luke seconded the motion. Passed.

5. Fees

The executive set the rest of the fees for the 2026/27 season. It is noted that while the tournament fees have been left at $10.00 per player for the 2026/27 season the executive will most likely increase the tournament fee in the following year.

The executive increased the fee for social bowls (groups) to $15.00 per player, and the fee to cover bar staff at events and functions will increase to $35.00 per par staff. These are voluntary roles, so the fees raised through social bowls, and club house bookings go directly to the club.

The executive decided that once all the tournaments have been loaded into the calendar, days suited to social bowls and pre-Xmas functions will be identified so that these dates can be offered to groups wanting to book. The minimum size for each group booking will be twelve people.

Full member – Annual subscription	$300, rate set at AGM
Limited playing member	$190, rate set at AGM
1st Year bowler	$190, rate set at AGM
Bowler over age 90	Free, rate set at AGM
Associate member	$150, rate set at AGM
Social member	$30, rate set at AGM
Primary and high school / college students	$30, rate set at AGM
Winter membership (outdoor bowling)	$100, rate set at AGM
Winter membership (indoor bowling only)	$70, rate set at AGM
New members joining from 1 January	$150
Winter outdoor Saturday triples	$10
Winter outdoor Tuesday 2-4-2	$10
Lex Stewart	$10
Summer Friday 2-4-2	$10
Monday twilight tournament	$12
Monday community bowls (6 weeks) – per player	$75 per player
Social bowls (groups) – green fee, bar, access to club house, usually for up to 3 hours. $50 per hour fee, plus bar staff fee, is applied for longer hires. Minimum of 12 people per social group	$15 per person
Clubhouse hire per hour	$50
Bar per staff member per hour	$35
Green fees per player	$5

Luke moved that the fees for the 2026/2027 season be accepted. Seconded by Maurice. Passed.

6. Honours boards

Work on the honours boards is underway. The executive agreed that where there are stars, every team member should have a star beside their name. This will be corrected retrospectively.

7. AED and CPR training for club members

The pads for the AED system have been changed. Vicki Roberts has found out that Hato Hone St. John's offer a free class called "3 Steps for Life". This one-hour session teaches essential CPR and AED use.

The executive supports LBC hosting this free course and suggests an evening class is organised as this was successful a few years ago.

8. Building WOF: for information

We are contacted annually by FFP to do the annual building check. We have passed this and the notices have been updated. Jeff Roberts has offered to do the monthly checks this year and enter the results in the check list.

9. Fire Evacuation

We have received notification that we are required to do a building evacuation, and to update the details in an online form. Craig will organise a trial evacuation and will update the forms.

10. Club Executive and Support Vacancies

Lincoln Bowling Club – Club Officers & Club Support 2025/2026	
Executive	
President	Luke Clark
Vice President	Craig Anderson
Secretary	Nicki Moen
Treasurer	Vacant
Bowls Manager	Bruce Gemmell
House Convenor	Vacant
Facilities Manager	Maurice Phiskie
Patron	John Stalker
Past President	Gavin Eastwick
Club Support	
Match Committee: Men	Bruce Gemmell, Chris Dalzell, John O'Connell
Selection Committee: Men	Luke Clark, Steve Bryce, Martin Rowson, Craig Anderson
Match / Selection Committee: Women	Barbara Coetzee, Jayne McKay, Lyndsey Withell, Jane Anderson

Men's Club Captain	Alan Haylock
Women's Club Captain	Dallas Hoskin
Club Representative - Centre	Craig Anderson
Club Representatives - Ellesmere	Luke Clark, Bruce Gemmell
Coaches: Development and U5s	Denis Smith, Simon Vincent
Green Keeper	Max Farrell
Summer tournament convenors: • **Lex Stewart**	Mark Sheehan, Paul Lee
• **Friday 2-4-2**	Kay Titheridge, Graham Theile
• **Community Bowls**	Bruce Gemmell
Winter tournament convenors: • **2-4-2**	Bill Pickering, Colin Stevenson
• **Triples**	Jane Anderson, Craig Anderson
• **Indoor bowls**	Evelyn Carman, Norma Read
All weather green	Lynton Withell, Bob Sutherland, Kevin Hann, Colin Stevenson, Michael Hoskin, Bill Pickering
Social Bowls	Brian Hunter, Brian Rowlands
Sponsorship Coordinator	Vacant
Raffles	Mark England
Bar Duty Managers	Nicki Moen, Marty Braithwaite (Winter season)
Bar	Denis Smith, Julie McDowell, Murray Lancaster, Gavin Eastwich, Simon Moriarty, Steve Bryce, Brian Hunter
Catering	Evelyn Carman,
Technology and Website	Bill Wilson, John O'Connell, Chris Dalzell
Health & Safety	Craig Anderson
Recorder - Centre Results	David Pugh-Williams
Umpires	David Pugh-Williams
Uniforms	Julie McDowell

11. Bookings for social bowls

The executive has decided that, once all the tournament bowling dates have been entered in the club calendar, they will select several days which would be set aside for social bowls/Xmas functions. In the main, the bookings will be limited to these pre-selected dates, and all groups will be no smaller than twelve people.

12. Centre Book and Club Book

Nicki will contact Canterbury Bowls to update Lincoln's information in the Centre book. Bruce and Craig will work on the 2026/27 LBC booklet. It will be in larger format than last year.

13. Bar

The executive began discussions about future options for the running of the bar. The executive will set standard opening hours for the bar in the summer season. The bar opening hours will be determined once all the tournament dates and times have been finalised and entered in the diary. This will give players and supporters certainty about when the bar will be open throughout the week and over the weekend.

Future discussions, in relation to the operation of the bar will be about rosters, and different staffing models, including the possibility of contracting in qualified bar staff.

14. Selwyn District Council - lease detail, and flooding

Craig raised a question about the lease the club has with Selwyn Council. We will have a search for any paper copies that might be in the office, otherwise we have been given a Council email address to enquire further. Understanding the lease conditions is important as we plan to upgrade either of the greens or the clubhouse.

Regarding the flooding, the drains were cleared by Council's contractors about 3 or 4 weeks ago, so enquiries have continued about what is causing the far corner to flood. This continuous flooding may damage the carpet over time.

15. Club questionnaire

Craig said that he would like the executive to agree on a structured programme of improvements over time, both for the short term and for the long term. He has suggested we prepare a short questionnaire for all members to reply to. The questionnaire will be anonymous.

Questions will include:

- Why they are a member.
- Bowls participation/events played in such as Club or Interclub.
- What is their vision for the future of the club.
- What improvements, if any, should be made to the club amenities

16. Artificial Green maintenance and the purchase of Karcher cleaning equipment

The cleaning equipment has been purchased for the club. On 5 June 2026, the executive voted (via email) to purchase of this equipment. That decision is recorded in these minutes.

Date: 5 June 2026 at 4:26:28 PM NZST
To: President LBC <president@lincolnbowlingclub.com>, Maurice Phiskie <phiskiem@gmail.com>, Bowls Manager LBC <b.manager@lincolnbowlingclub.com>, Gavin Eastwick <eastwick.gavin@gmail.com>, Denis Smith <kiwiden47@gmail.com>
Cc: LBC <secretary@lincolnbowlingclub.com>
Subject: Re: Karcher Quote

Each of the executive members has responded in favour of Maurice's motion to purchase the Karcher cleaning equipment at the quoted price of $1,587.14. Luke seconded the motion. The motion was passed.

17. Security – access to greens and equipment

Carried to the next meeting. Bruce will enquire about options.

18. New model of TM (Tournament Manager)

Bruce reported that Bill Wilson has been writing a new version of Tournament Manager. Bill has decided he would like to sell it, when it is finished, through LBC so that our club gets the financial benefit, not Bill. The executive acknowledges the generosity of this gesture.

19. Sponsorship report from Dallas

Whilst stepping down as sponsorship coordinator of the Lincoln Bowling Club I have attended to the following for the 2026/2027 season and would like to ensure you are aware of any commitments made to these sponsors that are required to be attended to throughout the season.

All fourteen fence sponsors have been contacted via email or calling and Jenny has sent out invoices to them - she will follow up to ensure these are made OR if they decide to discontinue. (Total sponsorship if all pay $8,400.00) I am not envisaging anyone not paying but you never know. We commit to putting their names in our bowls book if we have one, acknowledging them on our website and on our televisions in the clubhouse. There are no contracts here and they are year to year.

Our major sponsor The Famous Grouse has increased sponsorship this year to $2,400.00 along with their fence sponsorship of $600.00. This is very generous of them and after some discussion we decided that this sponsorship would be for ALL of our community bowls events, distributed how we see fit. Shaughn will talk to Mark Stanbury and look at maybe a couple of famous grouse flags (for use on our flag poles on community bowls day) and some moveable boards etc that we can actively show they are our sponsor. Perhaps around the BBQ etc. We MUST make a concentrated effort to thank the Grouse throughout these events and ensure they are advertised on our TV's during the night. We can use the sponsorship to give a few more spot prizes nightly maybe, but this should be discussed with those organising these events. Shaughn is happy to leave up to us but remember he will be at some of these events participating.

New World has come back on board with $1400.00 as last year and $600.00 for fence signs. They will be again allocated the 2-4-2 Friday monthly summer tournaments (6 of them).

Aritzo (real estate- we have a fence sign for them) has given us $500.00 last year which we have not allocated. This is for a specific tournament, so we need to find one for them. Dawn Pollard wants to be involved with some advertising goodies and be present for prize giving

I have as yet not contacted Greenlinc - the sponsor of the junior tournament at the beginning of the summer. I can do so on my return from Australia at the end of July. If they are not able then Aritzo can perhaps be used for this.

We have not got anyone as yet allocated for the Lex Stewart Wednesday summer 4's. I have a couple of ideas around this as its best if we can to get a sponsor to cover the 6 of them $1800.00 (the difference between New World getting theirs for $1400.00 is because they also do a fence sponsorship, so I gave them a discount !!!!!) It is so much easier finding a sponsor to give a larger amount than 6 smaller ones, but this can change and is always negotiable. If you want leave till I get back, I may have capability to see if I can get this sorted as well but up to committee.

I have also spoken to Bruce re a 2-day tournament Arvida have initiated talks about doing. (I'm not even sure it needs to be 2 days, but it should be maybe a men's on one green women's on another instead of just mixed.... of course, ALL negotiable. After talking to Bruce about the Centre taking all the Saturdays before Xmas, I think we should look at discussing a tournament on a Sunday but making sure it can be well supported and trying to get some named players??? Bigger money ETC. But we can't go to Arvida until we have some ideas, and I wouldn't guarantee they will cough up even though they initially said they were keen - AND supposing you even want to do this. We don't have to we do have lots of commitments. The Club may even decide to flag this.

These are all just my thoughts and efforts for the sponsorship to date. Sorry to dump them out but thought it a good idea to get these things down on paper so you at least know where some of the money has come from and promises made to our sponsors.

20. Executive meeting dates

The monthly meetings of the executive are now in the diary. The meetings will start at 7.00pm.

- 17 August 2026
- 14 September 2026
- 12 October 2026
- 9 November 2026
- 7 December 2026
- 18 January 2027
- 15 February 2027
- 15 March 2027
- 12 April 2027
- 10 May 2027

The tentative date and time for the AGM is 13 June 2027, at 2pm.

The meeting closed at 7.36pm, 22 June 2026.

Luke Clark, President (president@lincolnbowlingclub.com)

Nicki Moen, Secretary (secretary@lincolnbowlingclub.com)

Next meeting: Monday 20 July 2026 at 5.30pm